



**MARITIME CLUSTER FUND
COURSE FEE SUBSIDY (CFS)
APPLICATION FORM**

MPA
SINGAPORE

- This form may take you 5 minutes to complete.
- You will need the RCB No. of the sponsoring company to complete this form.

Course Title: _____

Dates: _____

Name of Employee	Designation	Nature of Work	SC/ SPR *	NRIC/ Passport No.	Course Fee Paid

Please indicate "SC" if applicant is a Singapore Citizen, "SPR" if applicant is Singapore Permanent Resident

Business Entity Name: _____

RCB (Registry of Company Business) No: _____

Contact Person: _____ Email Address: _____

Tel No: _____ Fax No: _____

I declare that the information given above is correct and true to my best knowledge. I have read and understood the eligibility criteria for the Course Fee Subsidy (CFS) stated below. If any of my employees is found to have failed to meet the eligibility criteria of the CFS, my company agrees to refund the subsidy to the Maritime and Port Authority (MPA) dutifully.

Authorised Signatory¹

Name:

Designation:

Business Entity's Stamp

MCF COURSE FEE SUBSIDY

Eligibility Criteria

1. CFS is only provided for MCF-approved courses (for information on MCF-approved courses, please log on to <http://www.mpa.gov.sg>)
2. Participants must be Singapore Citizens or Permanent Residents;
3. Participants must be employees sponsored by business/organisations registered or incorporated in Singapore;
4. Participants must attain at least 75% attendance at the course; and
5. Business entities applying for MCF CFS for this course must not be receiving any other forms of financial training assistance [e.g. Skills Development Fund (SDF) or Skills Redevelopment Programme (SRP) etc] administered by other government bodies e.g. WDA or NTUC etc.

Upon written confirmation by the Course Provider that eligible participants have successfully completed the course, MPA will disburse the CFS to the Course Provider.

***This form must be submitted to the Course Provider before the commencement of the course.**



¹ Must be signed by a senior executive other than the applicant, unless he/she is the CEO or an officer holding an equivalent position in the business entity/organisation.